



# Mt. Helix Academy

## Tutoring

Student's name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent's name: \_\_\_\_\_ Phone #: \_\_\_\_\_

### About Tutoring by Mt. Helix Academy

Tutoring is provided by qualified Mt. Helix Academy staff members in sessions lasting 60 minutes. Tutoring is only available in sets of 10 sessions, and payment must be made in advance.

### Absence from Scheduled Tutoring Session

In the event that a student must be absent from a tutoring session for other than illness or injury, which keeps the student from attending school, 24 hours notice must be given to reschedule the session. Failure to provide 24 hour notice will result in the fee will be charged for the session and the session will not be rescheduled.

### Signing up for Tutoring

In the grid below, write the month and date for each Monday of a week you desire to have your child tutored. Then just check the days of week up to the number of sessions for which you are paying at this time.

	Mon	Tues	Wed	Thurs	Fri
Week of _____	_____	_____	_____	_____	_____
Week of _____	_____	_____	_____	_____	_____
Week of _____	_____	_____	_____	_____	_____
Week of _____	_____	_____	_____	_____	_____
Week of _____	_____	_____	_____	_____	_____
Week of _____	_____	_____	_____	_____	_____
Week of _____	_____	_____	_____	_____	_____
Week of _____	_____	_____	_____	_____	_____
Week of _____	_____	_____	_____	_____	_____
Week of _____	_____	_____	_____	_____	_____
Week of _____	_____	_____	_____	_____	_____
Week of _____	_____	_____	_____	_____	_____

Total number of sets of 10 sessions chosen: \_\_\_\_\_

### Determine your fee

$$\text{Amount owed} = \frac{\text{_____}}{\# \text{ Sets}} \times \frac{\text{_____}}{\text{Cost/Set}} = \frac{\text{_____}}{\text{Amount due}}$$

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Submit this form along with your payment to the school's front desk.